

**Rotherham Military Community Veterans Centre
(MCVC)**

Registered Charity number: 1169595

**Financial Statements for the period
ending 31 August 2019**



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Rotherham Military Community Veterans Centre (MCVC)

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Rotherham Military Community Veterans Centre (MCVC)

Legal & Administrative details for the period ending 31 August 2019

Registered Charity number: (E & W)	1169595
Trustees	Lt Col R A McPherson M.B.E Chairperson Lt Col John Dawson M.B.E. Vice Chair Major Adrian Hunt Deputy Lieutenant Superintendent Russell Hughes John Foden - resigned September 2018 Shaun Needham - resigned September 2018 Zanib Rasool M.B.E. Tony Clabby Andrew Ball Captain John Rodgers - appointed September 2018
Treasurer	Christine Bradley
Executive Group	Mac McPherson Ron Moffatt Christine Bradley
Administrative address	MCVC The Spectrum Coke Hill Rotherham S60 1HX
Bankers	HSBC Bank Plc 35 College Road Town Centre Rotherham S65 1AF
Independent examiner	Faye Hazlehurst FMAAT Community Accountancy Voluntary Action Rotherham Ltd The Spectrum, Coke Hill Rotherham, S60 2HX

Rotherham Military Community Veterans Centre (MCVC)

Trustees' Report Annual Report for the period ending 31 August 2019

Structure, Governance and Management

Rotherham Military Community Veterans Centre (MCVC) is a Charitable Incorporated Organisation and has an Association Model Constitution as its governing document, which was adopted on 29 September 2016.

Charitable activates, assets and liabilities of the unincorporated Rotherham (MCVC) were transferred on 11 October 2016.

The affairs of the charity are managed on a day to day basis by the trustees, who may exercise all the powers of the charity.

Appointment of Trustees

Trustees are nominated by other trustees and appointed by a resolution passed at the Annual General Meeting. There must be at least three trustees in office, with a maximum of twelve on the board of trustees. One third of the charity trustees shall retire from office at the AGM. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or re-appointment. If any trustees were last appointed or reappointed on the same day those to retire will be determined by lot.

In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Related Parties

The trustees do not consider there to be any related parties to the charity.

Risk Management

The trustees show due diligence by examining the major risks that the charity faces and putting systems into operation so that steps can be taken to reduce these risks.

Charitable Aims and Objectives

The principle aims of the charity, which are stated in the governing document are:

To relieve the needs of and to promote the good health and wellbeing of ex-service personnel (HM Armed Forces) and their dependents in the South Yorkshire area in particular but not exclusively by providing them with comradeship, help and assistance and by offering them a signposting service to expert support providers for their benefit.

Achievements and Performance

To open on a positive note, it is fair to say that the Military Community Veterans Centre has continued to develop and progress under the remit of it's mission statement which is "To provide comradeship and a signposting service to veterans and their families in the Rotherham area."

Rotherham Military Community Veterans Centre (MCVC)

Trustees' Annual Report continued for the period ending 31 August 2019

Achievements and Performance continued

Under the guidance of the Board of Trustees, a small group of volunteers along with a part time employee, all continue to contribute to the continued success of the group.

In 2018/2019, the MCVC has been able to promote it's work across the South Yorkshire region via the SY Veterans Outreach Project, funded by the Ministry of Defence. Through the efforts of a part time employee, a vehicle and several volunteers we are able to make contact with veterans in their own areas, develop partnership working with other organisation and report back the findings to Armed Forces Covenant meeting involving representatives of the 4 local authorities in the region, to encourage the needs of the veterans to be embedded within local policies.

Funding from the NHS Clinical Commissioning Group allowed the MCVC to provide group activities to illustrate that it is ok not to be ok and to encourage especially the male veterans to open up and speak about and acknowledge any mental health issues they are experiencing.

Following on from a request that IT training was needed by some of the veterans, funding was sought and approved by the National Lottery Community Fund to purchase computers and provide training in the use of. A small group of learners undertook the training at the central library and are now confident in their IT skills.

The Duke of York Community Initiative Award was presented to the group in acknowledgement of the work it carries out in the veteran's community and to encourage integration with the civilian community.

The MCVC has promoted its existence further across the UK by becoming members of The Confederation of Service Charities (COBSEO) and Association of ex- Service Drop in Centres (ASDIC). Membership of both organisations will provide mutual support and to obtain the best possible assistance for those veterans seeking help.

Future Plans

One immediate question to be solved by the MCVC in conjunction with the 4 local authorities in South Yorkshire is the future of the Outreach project as the current funding ceases in May 2020. This project has proved to be a valuable resource but funding will be required for it to continue in it's present form.

Being a victim of its own success and in order to continue, the MCVC will require a paid admin worker to undertake such work, which will allow the core volunteers to apply for and manage funds to provide opportunities to benefit our veterans.

**Rotherham Military Community Veterans Centre
(MCVC)**

**Trustees' Annual Report continued
for the period ending 31 August 2019**

Financial Results

In common with other charities of a similar size and nature, the charity has limited resources and its ongoing operations are currently dependent on funding from grant providers, together with financial support and fundraising from corporate and individual donors.

During the year the charity generated incoming resources of £77,276 (2018: £9,583).

Total expenditure during the year was £88,579 which included capital expenditure of £54,166 (2018: £14,019) resulting in a deficit for the year of £11,303 (2018: deficit £4,436).

Total funds at the year-end stand at £4,585 (2018: £15,888). This is represented by unrestricted funds of £14,285 and restricted funds of (£9,700). The South Yorkshire MOD grant is paid in arrears and a payment in excess of £15,000 is due from the funder.

The general reserves of the charity represented by unrestricted funds, stands at £14,285 (2018: £11,957)

Reserves Policy

The Trustees have adopted a reserves policy through which they aim to build and maintain a level of reserves of between three to six months running costs. At 31 August 2019 unrestricted reserves stood at £14,285 (2018: £11,957). As the charity grows the reserves will be subject to regular review to allow the charity to meet its statutory and service delivery obligations in the future.

The trustees consider the financial performance of the charity during the year and its financial position at the end of the year to be good.

Approved by the board of trustees on 26 Feb 2020

Signed on behalf of the trustees by:

Signed: 

Name and position:

URSULA MCPHERSON MBE
Chairman of trustee Board

**Independent examiners report to the trustees of
Rotherham Military Community Veterans Centre
(MCVC)**

I report to the trustees on my examination of the accounts of MCVC (the charity) for the year ended 31 August 2019.

Responsibilities and basis of report

As the charity trustees of MCVC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of MCVC accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Faye Hazlehurst FMAAT
Community Accountancy
Voluntary Action Rotherham Ltd
The Spectrum, Coke Hill
Rotherham
S60 2HX

Date: 26 feb 2020

**Rotherham Military Community Veterans Centre
(MCVC)**

**Receipts and Payments
for the year ended 31 August 2019**

	Unrestricted Funds	Restricted Funds	Total 2019	Unrestricted Funds	Restricted Funds	Total 2018
	£	£	£	£	£	£
Receipts						
Gifts & donations	3,083	253	3,336	1,774	90	1,864
Grants	3 1,000	68,030	69,030	975	250	1,225
Income from fundraising	4 4,686	-	4,686	4,830	-	4,830
Sponsorship Income	-	-	-	860	-	860
Other Income	225	-	225	804	-	804
Total receipts	8,994	68,283	77,276	9,243	340	9,583
Payments						
Fundraising expenses	5 837	200	1,037	1,843	-	1,843
Wages & Salaries	-	22,165	22,165	-	4,509	4,509
Staff training	120	250	370	-	-	-
Management Fees	(300)	300	-	(600)	600	-
Travel Expenses	5	103	108	280	247	528
Printing, postage & stationery	294	55	349	901	118	1,019
Refreshments	234	35	269	986	131	1,117
Telephone & internet	376	-	376	303	-	303
Bank charges	-	60	60	-	-	-
Insurance	751	2,670	3,421	624	-	624
Sponsorship	-	-	-	25	-	25
Donations	-	-	-	305	-	305
Events & advertising	315	633	948	150	250	400
Room Hire	10	50	60	668	24	692
ICT & website costs	1,022	-	1,022	-	-	-
Vehicle expenses	133	493	626	46	-	46
Repairs & maintenance	34	-	34	59	-	59
Office & admin costs	574	122	696	637	127	764
Governance costs	95	-	95	-	-	-
Volunteer Expenses	615	100	715	447	266	713
Membership & subscriptions	100	-	100	-	-	-
Independent Examiners Fee	212	120	332	311	-	311
Consultancy Fees	-	-	-	70	-	70
Uniforms	513	-	513	59	300	359
Misc expenses	726	391	1,117	185	145	331
Sub total payments	6,666	27,747	34,413	7,300	6,719	14,019
Asset and investment purchase						
Purchase of vehicle	-	53,326	53,326	-	-	-
Purchase of equipment	-	840	840	-	-	-
Total payments	6,666	81,913	88,579	7,300	6,719	14,019
Net receipts/payments	2,327	(13,631)	(11,303)	1,943	(6,379)	(4,436)
Funds brought forward	11,957	3,931	15,888	10,014	10,310	20,324
Funds carried forward	6 14,284	(9,700)	4,584	11,957	3,931	15,888

Rotherham Military Community Veterans Centre (MCVC)

Statement of Assets and Liabilities as at 31 August 2019

	2019	2018
	Total Funds	Total Funds
Monetary assets:	£	£
Current account	4,384	15,888
Cash in hand	200	-
Total Monetary Assets	4,584	15,888
Represented by funds		
Unrestricted funds		
General funds	14,284	11,957
Restricted Funds	(9,700)	3,931
Total Funds	4,584	15,888
 Assets retained for the charities own use		
	2019	2,018
	£	£
Converted van	53,326	-
Trailer	7,000	17,016
Defibrillator	1,706	1,706
Camera	-	1,734
Computer equipment	840	974
	62,872	21,430
 Liabilities		
Accountancy Fee	(495)	(332)
Pension contributions	(160)	-
Total Non-Monetary Assets/Liabilities	(655)	(332)

Approved by the trustees and signed on their behalf by: *UOR McPherson MBE*

Signed: *[Signature]*

Date: *26 Feb 2020*

Name and position:

*UOR McPherson MBE
Chairman of Trustee Board⁷*

Rotherham Military Community Veterans Centre (MCVC)

Notes to the accounts for the year ended 31 August 2019

Accounting policies

1 Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year.

In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2 Fund Accounting

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from general donations, fundraising activities, grants of a general nature, fees for service provision and payment for service delivery contracts.

Restricted funds have been provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

3 Grants

	Unrestricted Fund £	Restricted Fund £	2019 Total £	Unrestricted Fund £	Restricted Fund £	2018 Total £
Sheffield City Council	-	-	-	975	-	975
Voluntary Action Rotherham	-	-	-	-	250	250
Gay & Peter Hartley's Hillards CT	1,000	-	1,000	-	-	-
National Lottery - Community Fund	-	1,200	1,200	-	-	-
Rotherham CCG	-	3,000	3,000	-	-	-
South Yorkshire MOD	-	63,830	63,830	-	-	-
	<u>1,000</u>	<u>68,030</u>	<u>69,030</u>	<u>975</u>	<u>250</u>	<u>1,225</u>

4 Fundraising income

	2019 Total £	2018 Total £
Sale of merchandise	107	177
Raffle sales	398	1,010
Pin badges	282	194
Collections	275	725
Drop in	1,947	-
Christmas event	372	2,450
Summer ball	140	-
Summer BBQ	944	-
Concert	221	275
	<u>4,686</u>	<u>4,830</u>

Rotherham Military Community Veterans Centre (MCVC)

Notes to the accounts for the period ending 31 August 2019

5 Fundraising expenses	2019	2018
	Total	Total
Summer BBQ	897	-
Raffle prizes & tickets	39	99
Christmas Ball	-	1,636
Merchandise	101	108
	1,037	1,843

6 Restricted funds

	Funds b/fwd	Receipts	Payments	Funds c/fwd
	£	£	£	£
Hardship fund	25	253	39	239
South Yorkshire MOD	(241)	63,830	79,439	(15,850)
* The Worshipful company of Weavers	4,147	-	-	4,147
National Lottery - Community Fund	-	1,200	1,090	110
Rotherham CCG	-	3,000	1,345	1,655
	3,931	68,283	81,913	(9,700)

* The South Yorkshire MOD grant is paid in arrears and further income was received in November 2019.

7 Trustees' remuneration expenses and benefits

Three trustees (2018: one) received expenses of £614 (2018: £536) during the year.

No trustee received remuneration for their role.

8 Related party transactions

There were no related party transactions during the period.